

 University of Victoria Education	East Kootenay Teacher Education Program Room 185, College of the Rockies campus Cranbrook, BC Phone: 250-489-8228	Report of Concern Teacher Candidate:
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School District:		Program:	☐ PDP	☐ B.Ed.
School Name:		Curriculum:	☐ Elementary	
Grade/Subject:		Practicum Length:	☐ 3-wk	☐ 6-wk ☐ 10-wk
Field Advisor:		Practicum Dates:		
Mentor Teacher(s):				
Report of Concern Period:				

After discussions with the teacher candidate, the mentor teacher(s), and school administrator, and observations by the Field Advisor and mentor teacher(s), we have concluded that, in our professional opinion, the teacher candidate listed above is not currently meeting expectations related to the demonstration of the *Professional Standards for BC Educators* or the required level of teaching deemed satisfactory. Therefore, if the teacher candidate wishes to continue with the practicum, they will receive this Report of Concern.

Procedure:

1. The field advisor will meet with teacher candidate on **Enter date here** to outline the specific goals of this report.
2. During this period, the teacher candidate will be observed by the mentor teacher(s) and the field advisor on at least three occasions during the designated teaching days.
3. The teacher candidate, the mentor teacher(s) and field advisor will meet at the end of the probationary period, consisting of **Enter number here** teaching days, to determine whether:
 - The teacher candidate has successfully met all the terms of the Report of Concern and can continue with the practicum; or
 - The teacher candidate will be withdrawn from the practicum.

Goals:

The mentor teacher(s) and the field advisor have determined that in order for the teacher candidate to continue this practicum beyond the period covered in the Report of Concern they must demonstrate significant improvement in all the following areas:

- **List specific and detailed goals here**

At the end of the specified period, the teacher candidate, mentor teacher(s) and field advisor will meet to determine if the teacher candidate has successfully met all of the terms of the Report of Concern. If it appears that they will be able to meet the goals and expectations of the practicum and that the mentor teacher(s), university supervisor and school administrator are confident the specific requirements of the Report of Concern will be sustained, then they will be permitted to remain in the practicum.

If the teacher candidate has not met the terms of the Report of Concern, they will be withdrawn from the practicum. However, if at any time the mentor teacher(s), the field advisor, or school administrator determines that the teacher candidate is jeopardizing the learning or safety situation in the classroom, or there is a breach of the *BCTF Code of Ethics*, *Professional Standards for BC Educators*, or the *Code of Conduct for Professional Programs*, they will recommend to the Manager of Teacher Education the immediate withdrawal from the practicum.

Please refer to the *Field Experience Handbook*, “Procedures for Teacher Candidates not Meeting Expectations” for more information.

Field Advisor:		Date:	
Mentor Teacher(s):		Date:	
School Administrator:		Date:	
Teacher Candidate:		Date:	